

DRAFT - City of Edna Bay - Regular Meeting

1 — Meeting Date, Place and Call to order:

This Regular meeting was held on Monday, September 9th, 2024 at Edna Bay School and via WebEx. Mayor Poelstra called the meeting to order at 6:03 PM.

2 — Roll Call:

Tyler Poelstra	- Mayor / City Council	(Present)
Sandy Henson	- Vice Mayor / City Council	(Present)
Myla Poelstra	- Clerk + Treasurer / City Council	(Present)
Mike Williams	- City Council	(Absent)
Jay Towne	- City Council	(Present)
Louise DiPaolo	- City Council	(Present)
Seat G	- City Council	(Vacant)

2.1 — Public Participants:

Lee Reinard	Joe Wargi	John Dodson	Sarah Yellen	Matthew Yellen
McKenna Wickware	Sue Crew	Jere Crew		

3 — Consent Agenda:

A: Approval of Meeting Agenda:

The current agenda was read by Mayor Poelstra.

Consensus of the public attendants was taken in favor, and no objections were noted.

B: Approval of Prior Meeting Minutes:

The following minutes were presented for review:

1: Regular Meeting Minutes of August 12th, 2024 - No comments or questions.

Consensus of the public attendants was taken in favor, no other objections were noted.

Motion:

Mayor Poelstra moved to approve the consent agenda as presented.

- *Seconded by Councilor Towne*
- **Approved by unanimous vote of the council**

3.1 — Business:

Old Business:

- a: *Feasibility of Developing Public / City Water Source Near No Name Bridge (by Christian's), Discussion and Decision.*
- b: *Hiring Alaska Commercial Divers for Breakwater Inspection + Zinc Maintenance, Discussion and Decision.*
- c: *Purchasing Additional Loads of Rock for Main Road, Discussion and Decision.*

New Business:

- a: *2024 Annual Certified Financial Statement Resolution #2024-40, Discussion and Decision.*

4 — Mayor's Report:

Mayor Poelstra reported that he hasn't received a quote back from Alaska Commercial Divers. He noted that the breakwater hasn't been in the water long enough to warrant inspection being a major concern, but he did feel it would still be good to have an initial post-install inspection done sooner rather than later. He is hoping to catch the divers on a schedule where they are already nearby to cut the mobilization cost.

The U.S. Coastguard annual Bulk Fuel Facility inspection is complete. They were satisfied with the method and documentation of the annual pressure testing on the headers conducted by City personnel. They noted our Fire Extinguishers need to be re-certified or replaced before their next visit.

Mayor Poelstra noted the dock phone is not currently operational due to the solar charge controller failing. A new unit will be on order soon, and will cost ~\$350.

The City of Edna Bay General Election is coming up on Oct 1st, and the candidates running for office are Tyler Poelstra, Myla Poelstra, Caleb Kitson and Matthew Yellen.

Councilman Towne noted there are some dead trees near the Fuel Facility and grid that we may want to hire someone to fall and remove. He also suggested we look into what options exist to get a rock permit from Division of Forestry since their pits are the closest to the City on the mainline roads.

5 — Clerk's Report:

No report.

6 — Treasurer's Report:

No report. No questions on the Treasurer's Report.

7 — *Committee Reports*

7.1 — Dock Committee:

Tyler Poelstra (Dock Chairman) reported there are a few planks on the float plane float that need a few more screws put in them to tighten down the decking. He also noted that he has been inspecting the ramp roller to make sure it is not binding up from small rock and debris like the old one. It appears the new roller is holding up very well. One concern he had is that the billets in the front of the T-float may have shifted, since the front of the float is tilted toward the pile guides.

He has not yet had a chance to talk with Taquan about a wind sock (they had previously offered to send one out when needed in years past). Lastly, he suggested we may want to install a wood plate and some UHMW plastic wear strips under the gangway's upper transition plate so when the ground begins to freeze it does not bind and bend the hinges like it did last winter.

7.2 — Road Committee:

Michael Williams (Road Chairman) is not present; no report. Mayor Poelstra asked if the community wanted to see road grading happening more often, or stay as-is. He said he is having Joe wait on grading until it is absolutely necessary to reduce the cost of running the machine. However, if the community wants to see the potholes kept up with before they get so deep, the schedule could be changed.

General consensus was to have the road graded more often going forward, to keep the holes smaller so the road surface has less impact from hydraulic displacement that blasts fines off of the road surface. Mayor Poelstra felt the road is the best now that it has ever been, based on how much it has been improved since it was a narrow single lane road through town.

Sue Crew asked if there was any way to get Papac Timber to work on the local road. Mayor Poelstra said the issue is settled, since Division of Forestry has opted to utilize the shortest route to the MAF.

7.3 — EMS Committee:

Mayor Poelstra said he still needs to follow up with a trainer on Prince of Wales to check on the threshold for an ETT class, and what the current costs will be for one.

7.4 — Search & Rescue Committee:

Roger DiPaolo (Chairman) not present - no report.

7.5 — Fire Committee:

Brian Mortensen (Fire Chief) not present - no report.

Mayor Poelstra said 50 new refillable fire extinguishers have been ordered from Tyler Industrial, along with 50 smoke alarms from Amazon.

Mayor Poelstra and Councilman Towne shared information from a catalog Jere Crew loaned that shows a range of 5-gallon backpack hand-pump fire extinguishers that could be stored in the fire truck, ready to use. After discussion it was agreed to add an agenda item to decide whether to purchase 6 of these units.

7.6 — Fish & Game Advisory:

Myla Poelstra reports that she is waiting on the State to follow up on the meeting schedule. She will let everyone know and get the meeting posted as soon as they follow up.

7.7 — Bulk Fuel:

Tyler Poelstra (Plant Manager) said he is looking at taking a new load of fuel in mid November or early December. Prices have not changed much, but he is hoping to time the delivery for when prices are down from the summer season.

8 — Old Business

Item A - Feasibility of Developing Public / City Water Source Near No Name Bridge...:

This item has been dropped from the agenda.

Item B - Hiring Alaska Commercial Divers for Breakwater Inspection + Zinc Maintenance...:

This item has been tabled pending receiving a quote from the divers.

Item C - Purchasing Additional Loads of Rock for Main Road...:

Mayor Poelstra explained that Joe has made great progress beginning to crown the road and add material to the most barren areas of the road surface so they are now maintainable. However, there are a few areas he wanted to ask if the Community would like to see additional rock added.

One area is the dip towards the end of the big muskeg, where it appears riprap under the road has started to give up. The other areas is past McKenna's driveway just around the corner heading toward Doris' driveway. Both areas need some fill to smooth them out and prevent further damage from the dip and thin surface.

Councilman Towne suggested 10 loads of material. Mayor Poelstra felt to keep things efficient to only agree to purchase just what is needed at each step so there isn't an open ended amount of material that needs to be tracked. He felt 5 loads would suffice.

Consensus of the public attendants was taken in favor of purchasing 5x 10-yard loads of rock from Davidson Enterprises to add to the road in the noted areas, no objections were noted.

Motion:

Councilman Towne moved to buy five (5) 10yd loads of rock from Davidson Enterprises.

- *Seconded by Mayor Poelstra*

- **Approved Unanimously by vote of the council**

9 — New Business

Item A - 2024 Annual Certified Financial Statement Resolution #2024-40...:

Mayor Poelstra read back the cover letter. Copies of the Certified Statement were provided to attendees and available on the City website prior to the meeting.

Mayor Poelstra discussed the difference between our Certified Financial Statement and how much volunteer work it takes for the Treasurer to prepare it. The City adopted the same format as the Community, which is a statement that shows each and every individual transaction. This was done in the spirit of transparency, but is far in excess of what is required for a 2nd Class City, and more detailed than any other 2nd Class City produces. He noted that the report has considerably grown in size due to all of the individual transactions it tracks at the Bulk Fuel Facility and Harbor, which has rendered the format inefficient. He suggested we look at producing a traditional format Certified Financial Statement that is more summarized and takes much less time to prepare. He would like to decide this at a future meeting.

Consensus of the public attendants was taken in favor of the Resolution #2024-40, no objections were noted.

Motion:

Councilman Towne moved to certify the 2024 Annual Certified Financial Statement of the City of Edna Bay and adopt Resolution #2024-40 as presented.

- *Seconded by Councilor DiPaolo*
- **Approved Unanimously by vote of the council**

10 —

Persons to Be Heard

Councilman Towne said a constituent has asked that we put a time limit on persons to be heard.

Adjournment

Mayor Poelstra moved that the meeting be adjourned.

Motion to adjourn seconded by Councilor Towne.

Meeting adjourned at 7:32 PM.